

JOB CLUB OFFERS...

If you would like the leading edge techniques to assist you with job readiness, interviewing, resumes and job development, placement and support submit your referral today!



Learn how to fill out applications that get you the interview!

Enjoy expert advise on benefits counseling, and get the answers and assistance that makes going to work much less stressful!

*Catholic Charities Central Referral form necessary.



Creating Hope, Transforming Lives

Catholic Charities
DIOCESE OF SYRACUSE
Broome County

CATHOLIC CHARITIES JOB CLUB

JOB CLUB
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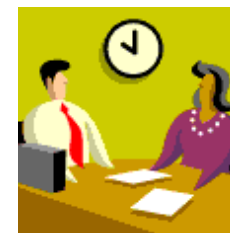
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BE THE BEST YOU CAN BE...

JOB CLUB



The Job Club Format

The most important factor in the working world today is to be able to get the job and be successful to it. Job Club can offer you the following:

A structured Four Week Intensive Training Program that runs Tuesday—Friday from 12:30—2:00 PM. Following the training, an 8 week job development phase is provided in which you can actively receive help in finding employment.

CLASSROOM INSTRUCTION ON:

SELF-ESTEEM

JOB READINESS

WELLNESS SELF MANAGEMENT

TRANSPORTATION ASSESSMENT

COMMUNITY BASED NETWORKING

GOAL SETTING

APPLICATION/CONFIDENTIAL DATA SHEETS

RESUMES

SKILL DEVELOPMENT (Where necessary)

IMPACT OF SSI/SSD and PUBLIC ASSISTANCE

PROGRAM DESCRIPTION

JOB CLUB is designed to enhance service through an innovative approach which is woven into the existing umbrella of psychiatric services, providing intensive vocational development.

REFERRALS come through the Catholic Charities Mental Health Services known as “Central Referral”. A referral can be made from the community or other program simply by requesting the referral packet or picking one up at 290 Front St., Binghamton, NY.



SERVICES OFFERED The Job Club provides participants with an intensive 4 week training covering preparation for employment and then assistance in job placement during an 8 week JOB FINDING phase.

JOB FINDING PHASE Actively involving the consumer in researching, searching for and obtaining a job. Developing a job Plan, leads, interviewing, “honing” in on the pro's and cons of disclosure and accommodation. Networking with local business, emphasis on interpersonal and working skills.

THE JOB CLUB

Common Questions

Is there a charge for this service? No, The Job Club is grant funded there is no charge for service.

How long does it take from referral to actual start? New classes start every other month.

Will I continue to get support after I find a job? Yes support will continue to the individual as long as needed.

Are the classes mandatory? For an individual to succeed it is necessary that they understand all aspects of the program offered. However, this program is voluntary in nature. Suggestions may be made where necessary for added success value.

Class dates upcoming: (4 week sessions)

January 23rd, 2013	July 23rd, 2013
March 19th, 2013	September 24th, 2013
May 21st, 2013	November 19th, 2013

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